

LITTLE TRAVERSE BAY BANDS  
OF ODAWA INDIANS  
ECONOMIC DEVELOPMENT COMMISSION  
MINUTES  
NOVEMBER 12, 2005

GOVERNMENTAL COMPLEX  
HARBOR SPRINGS, MICHIGAN

Meeting called to order by Chair Kishigo at 9:58 am.

Bkwenenjige by Commissioner Dyer-Deckrow and invocation by Theresa Keshick.

Roll call:

Present: Cheryl Kishigo, Patricia Dyer-Deckrow, Michael Givens and Laura  
Blumberg.

Absent: John Bott

Quorum established.

Staff: Theresa Keshick, Economic Development Research Assistant  
Carrie Carlson, Enterprise Accountant

Motion made by Commissioner Dyer-Deckrow to adopt the agenda as presented,  
supported by Commissioner Blumberg.

Vote taken: 4 yes, 0 no, 0 abstain, 1 absent (Vice-Chair Bott).

Motion passed.

Vice-Chair Bott arrived at 10:17 am.

Motion made by Commissioner Dyer-Deckrow to adopt the minutes of October 8, 2005  
as presented and amended, supported by Commissioner Givens.

Vote taken: 5 yes, 0 no, 0 abstain, 0 absent.

Motion passed.

Opened public comment at 10:31 am.

Cheryl Kishigo, John Bott

Closed public comment at 10:42 am.

Council feedback:

Discussed the Economic Development Commission's quarterly reports. They are now  
included with Frank's executive report.

Economic Development staff report.

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Theresa talked about travels to NCAI and to the Renewable/Wind Energy conference hosted by Great Lakes Renewable Energy. EDD needs to make up a budget to include the administrative cost of implementing the Tax Agreement issues. EDD will draft a budget and submit it to the Tribal Administrator for review, as well as to EDC.

Carrie reported on Bells. The retail portion ended regular hours for the season, but the wholesale portion is still open. Kevin Schlappi is taking care of the wholesale accounts.

Commissioner Dyer-Deckrow left at 11:16 am.  
Commissioner Givens left at 11:16 am.  
Commissioner Givens returned at 11:17 am.  
Commissioner Dyer-Deckrow returned at 11:18 am.  
Chair Kishigo left at 11:18 am.  
Commissioner Givens left at 11:18 am.

No quorum.

Chair Kishigo returned at 11:19 am.  
In quorum  
Commissioner Givens returned at 11:22 am.

A new c-store manager has been hired, Jami Engle. It was suggested that she attend the professional development training sessions that the Human Resources is starting next week.

Nothing has been received from Derrer Oil regarding issues with the gasoline prices, agreement. It was suggested that Legal become involved to contact Derrer regarding documents requested. If Derrer does not comply, it was suggested to maybe change fuel supplier. EDD was directed to fill out the Request for Legal Action forms to have them assist in acquiring the documents, and then forward them to EDC to sign.

Commissioners Givens and Blumberg left at 11:35 am.  
Commissioners Givens and Blumberg returned at 11:36 am.

Motion made by Vice-Chair Bott to accept the EDD staff's verbal report, supported by Commissioner Givens.

Vote taken: 5 yes, 0 no, 0 abstain, 0 absent.

Motion passed.

Chair's report

Discussed the enterprise business plans. Chair Kishigo would like to discuss with Tribal Chairman Frank Ettawageshik, prior to contracting a consultant to assist with the business plans. Tribal Chairman Ettawageshik wants the business plans done by the end of December. The time frame is an issue.

Vice-Chair Bott left at 11:45 am.

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Vice-Chair Bott returned at 11:46 am.

Motion made by Vice-Chair Bott to have the commission submit a letter to the Tribal Chairman authored by Commissioner Blumberg stating recommendations of the operations at Bell's Fishery, supported by Commissioner Dyer-Deckrow.

Vote taken: 5 yes, 0 no, 0 abstain, 0 absent.

Motion passed.

The contract with Stewart Sarkoczy-Banoczy has been signed.

Motion made by Commissioner Dyer-Deckrow to pay half of the travel and per diem for the Enterprise Accountant, Carrie Carlson, to attend the CDFI training in Albuquerque, December 12-15, 2005, supported by Vice-Chair Bott.

Vote taken: 5 yes, 0 no, 0 abstain, 0 absent.

Motion passed.

A phone poll will be needed to approve the 2007 budget and also for the business plans.

Motion made by Vice-Chair Bott to approve travel, stipend and per diem for those commissioners able to attend the RES 2006 conference in February, supported by Commissioner Dyer-Deckrow.

Vote taken: 5 yes, 0 no, 0 abstain, 0 absent.

Motion passed.

Motion made by Commissioner Dyer-Deckrow to accept the proposed 2006n schedule as amended, supported by Vice-Chair Bott.

Vote taken: 5 yes, 0 no, 0 abstain, 0 absent

Motion passed.

Discussed having the EDC meetings at the Economic Development Department office at 1345 US 31 starting in January 2006. Be sure to block off the meeting dates on Outlook, notify MIS about posting the changes on the website, and notify Melissa Barber in Communications to put a posting in the Odawa Trails newsletter.

Discussion was held regarding the CDFI and Oweesta Representative Bill Dorsey's contract, which is currently being drafted by the Contracts office, Kristi Houghton.

Motion made by Vice-Chair Bott to approve the Chair's verbal report, supported by Commissioner Dyer-Deckrow.

Vote taken: 5 yes, 0 no, 0 abstain, 0 absent.

Motion passed.

Vice-Chair report – no report.

Treasurer report – no report.

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Secretary report

The letter went to out declining a local economic development venture.

Motion made by Commissioner Dyer-Deckrow to accept the Secretary's report,  
supported by Vice-Chair Bott.

Vote taken: 5 yes, 0 no, 0 abstain, 0 absent

Motion passed.

Once Oweesta Representative Bill Dorsey's contract is signed, EDD will be working  
with him to complete the market segment and conduct interviews.

Other business:

CDFI: Carrie Carlson and John Bott reported on their CDFI training in Los Angeles that  
they attended.

Check to see where the CDFI training is for next week – verify room 312. Cheryl will  
need the stipend forms to process those for this portion of the training.

The rescheduled CDFI training session was moved to Nov. 29, 30 and Dec. 1, in room  
312.

Strategic plan – tabled.

Opened public comment at 12:42 pm.

Michael Givens

Closed public comment at 12:48 pm.

No closed session

Next meeting will be on December 10, 2005 at 9:30 am in room 312.

Motion made by to adjourn the meeting, supported by

Vote taken:

Motion passed.

Meeting adjourned at 12:48 pm.

\_\_\_\_\_, Michael Givens, Secretary